

## **Problem Solving**

Sometimes you may decide that you do not agree with our way of doing things or you do not like the decisions that we make. When things are on your mind, promptly discuss the issues with your manager so we can understand your concern(s) and find a solution. If the solution offered is not satisfactory, or if it is inappropriate to go to your manager on duty, then talk with your General Manager. If your General Manager does not fix the problem or if you do not feel comfortable talking to your General Manager, please contact your Area Supervisor, or if they do not fix the problem or if you prefer, please contact Human Resources at (801) 580-5848, the Director of Operations at (801) 231-3272, or our confidential 24/7 concern line at (877) 503-1860, code 5187.

Also see the Complaint Procedure for Complaints of Discrimination, Harassment, or Retaliation.

Communication is important. If you feel you are not being heard or if you have an issue, you cannot resolve or you want or need help with any step of this process, please reach out to Human Resources.